

# Richard Stephens

19972 Driftwood Bay Dr, Eagle River, Alaska, USA 99577

☎ +1 (907) 726 4811 | ✉ me@richardstephens.dev | 🏠 richardstephens.dev | 📱 richardstephens-dev

## Experience

### Patient Care Technician

Anchorage, Alaska, United States

ALASKA REGIONAL HOSPITAL (40 HRS/WEEK)

November 2023-Present

- Delivered high-quality patient care during night shifts in the PCU, assisting with nursing tasks and daily living under RN supervision.
- Provided direct patient care by recording vital signs, assisting with mobility, transfers, and specimen collection.
- Maintained a clean, safe patient care environment, following hospital policies, nursing board rules, and ensuring patient safety.

### Emergency Firefighter

Palmer, Alaska, United States

ALASKA DIVISION OF FORESTRY AND FIRE PROTECTION (45-112 HRS/WEEK)

May 2023-November 2023

- Graduated Basic Wildland Fire Academy in May 2023, earning the "Most Improved Firefighter" award and FAL3 chainsaw qualification.
- Gained experience as a squad boss for the Mat-Su Module and managed responsibility for warehouse supply orders.
- Detailed on Gannett Glacier Type II Initial Attack Module. Fought fire on Type II and IV incidents in Northwest Territories and Alaska.

### Programme Administrator, Graduate Masters Programme Office

London, United Kingdom

LONDON BUSINESS SCHOOL (40 HRS/WEEK)

2022-2023

- Administered the MSc in Management and MSc in Management and Analytics as part of the Graduate Masters Programme Office team.
- Wrote and implemented custom student status letter software using Python/PyQt6, MS SQL Server, and Qualtrics REST API.
- Addressed student enquiries and well-being concerns in-person, via email, and over the phone.
- Helped Programme Managers with projects such as programme briefings, newsletter publications, and events management.
- Developed relationships with partner universities for the Graduate Masters Exchange Programme Office.

### Commercial Apple Farm Manager

Kaliningrad, Russia

ISKROVO FARM (60-80 HRS/WEEK)

2021-2022

- Independently operated a 30 acre organic apple farm, overseeing 900 apple trees producing 6,000 bushels of fruit per season.
- Built relationships with local transporters to supply apples to markets across Kaliningrad Oblast and provided 'pick your own' tours.

### Mathematics and Economics Teacher

Hong Kong, Hong Kong

CARMEL SCHOOL ACADEMY (40 HRS/WEEK)

2019-2021

- Taught classes of 10-30 Middle Years Programme (MYP) and Diploma Programme (DP) International Baccalaureate (IB) students MYP1 and MYP4 Mathematics, co-taught DP Economics (Higher and Standard Level), and co-mentored 2 Economics Extended Essays.
- Pursued training through an international IB workshop in Kuala Lumpur, Malaysia, as well as in-school mentoring from senior teachers.
- Provided one-on-one support to special needs students and invigilated exams (IB 2021 and SAT 2020-2021 as assistant coordinator).

### Mathematics and Economics Teacher

Hong Kong, Hong Kong

E-OK ACADEMY (40 HRS/WEEK)

2018-2019

- Taught Economics (IBDP HL and SL, GCE, IGCSE), Mathematics (IGCSE) and Business and Management (IB SL) to 1-10 students.

## Education

### AAS in Radiologic Technology

Anchorage, Alaska, United States

UNIVERSITY OF ALASKA ANCHORAGE

2024-Present

- Expected to study part-time starting Spring 2024.

### BA with Honours in Economics and Business with East European Studies

London, United Kingdom

UNIVERSITY COLLEGE LONDON

2015-2018

- 1st Class Honours degree (3.8 GPA). 2017-2018 Faculty of Social and Historical Sciences Dean's List member (top 5% of 900+ students).

## Skills & Certifications

**Medical** CPR & BLS (2023), EMT1 (expected Spring 2024), Volunteer at Chugiak Fire and Rescue (September 2023-Present)  
**Languages** English (native), Russian (fluent)